

# Documentation List

**All Adults Household Members (18 Years or Older) must attend the office interview**  
**Bring PHOTOCOPIES of ALL PAGES of each of the following for ALL**  
**HOUSEHOLD MEMBERS**

**There is no photocopier on the premises, if you do not bring copies, be prepared to relinquish your originals.**

## **Income:**

Last six most recent consecutive pay stubs  
2008 Federal Tax Returns (1040's) with ALL W2's.  
2006, 2007, 2008 tax returns with all Schedules IF SELF EMPLOYED  
Public Assistance budget letter  
SSI or Social Security Award Letters for 2009  
Pension Award Letter for 2009  
Workman's Comp award letter or last six most recent consecutive stubs.  
Unemployment award letter or last six most recent consecutive stubs.  
Contribution Letter  
Child Support Letter  
Alimony Letter  
Bring proof of any other income not mentioned above

## **Assets:**

Last six most recent Checking account statements  
Most recent statements for any other deposit accounts, i.e. Savings, Money Markets  
Most recent investors' statement for Stocks and Bonds  
Most recent statement for all other investment accounts, i.e. 401K, IRA  
Most recent statement for Life insurance policies  
Appraised value of Real Estate or other investment property

## **Household Information:**

Birth certificates of all household members (If not born in U.S. Bring proof of Legal Status)  
Social Security Card of all household members  
School Letters for all Students 18 YEARS OF AGE AND OLDER ONLY  
Proof of Legal custody or guardianship of all minors (If you are not listed on the birth certificate)  
PROOF OF CURRENT ADDRESS (LANDLORD LETTER OR LEASE)

**\$25 (\$50 FOR THREE OR MORE ADULTS) MONEY ORDER MADE  
PAYABLE TO THE WAVECREST MANAGEMENT TEAM FOR YOUR  
CREDIT AND BACKGROUND CHECKS**